

GLOBAL - MICS7 Data Processing Workshop, February 28 - March 6, 2024

Farah Hotel - Rabat, Morocco

Time & Slot	28 February, Wednesday Day 1	29 February, Thursday Day 2	1 March, Friday Day 3	2 March, Saturday Day 4	3 March, Sunday	4 March, Monday Day 5	5 March, Tuesday Day 6	6 March, Wednesday Day 7	
8:30-8:45	Registration (15m)	Recap & Feedback (15m)	Recap & Feedback (15m)	Recap & Feedback (15m)	OFF DAY	Recap & Feedback (15m)	Recap & Feedback (15m)	Recap & Feedback (15m)	
8:45-9:30	Opening Session: Welcome & Opening Remarks; Logistics & Security Briefing (60m)	Introduction to MICS Standard CAPI application and its components (45m) [HH]	Interviewer's menu (45m) [HH]	Data Collection: MICS PRTI, Monitoring Data Quality (45m) [MZ]		Group Work: Testing of Customized CAPI Applications	Editing and Automation of the Process (45m) [YC]	MICS DP Review Processes (45m) [YC]	
9:30-9:45									
9:45-10:30	Introduction to & Overview of MICS7 Process (45m) [YC]	Overview of CSPro dictionaries, forms, applications and CAPI features (60m) [YC]	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Demonstration: Setting up and using Microsoft teams for teams communication (60m) [MZ]		Field Check Tables in MICS and their Interpretation (60m) [MZ]	Group Work: Further work on completing standard data collection applications to survey specific questionnaires	Demonstration: Microsoft Team Review Templates (60m) [MZ]	
10:30-10:45	Break (30m)	Break (15m)	Break (15m)	Break (15m)		Break (15m)	Break (15m)	Break (15m)	
10:45-11:00									
11:00-11:30	Features of MICS7 Questionnaires and Modules (45m) [MZ]	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Supervisor's menu (45m) [HH]	Setting up CAPI System Locally on Windows and Android Platforms (45m) [HH]		Basics of SPSS (60m) [RR]	Exporting of CSPro data to SPSS (60m) [YC]	Basics of Power BI and Exporting of CSPro data to Power BI (60m) [HH - MZ]	
11:30-11:45									
11:45-12:30	Survey Logistics and Arrangements (45m) [RR]		Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaires		Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard SPSS Field Check Tables	Group Work: Adopting Export Applications	Group Work: Adapting the standard data collection applications to survey specific questionnaires
12:30-13:30	Lunch (60m)	Lunch (60m)	Lunch (60m)	Lunch (60m)		Lunch (60m)	Lunch (60m)	Lunch (60m)	
13:30-14:15	Data Collection: Application, Data Editing and Monitoring (45m) [HH]	Menus in MICS Digital System (45m) [HH]	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaires		CAPI Listing and Sampling Application (60m) [HH]	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Sample weights (60m) [YC]	
14:15-14:30	Introduction and overview of CSPro and other software used in MICS (15m) [YC]	Group Work: Adapting the standard data collection applications to survey specific questionnaires				Group Work: Adapting the standard data collection applications to survey specific questionnaires			
14:30-15:15	Open discussion: Experience with utilizing CAPI systems and CSPro (45m) [YC]						Survey Quality Control (45m) [YC]	Group Work: Further work on completing standard data collection applications to survey specific questionnaires	Process of MICS Analysis (45m) [RR]
15:15-15:30	Break (30m)	Break (15m)	Break (15m)	Break (15m)		Break (15m)	Break (15m)	Break (15m)	
15:30-15:45									
15:45-16:00	MICS Technical Collaboration Framework (70m) [SK]	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Central Office menu (45m) [HH]	Data Transfer and CSWeb (45m) [YC]		Group Work: Further work on completing standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaire	Country teams presentations on progress made during the Workshop, main challenges during customization and plan for finalizing Data Processing tools	
16:00-16:15									
16:15-16:55				Group Work: Adapting the standard data collection applications to survey specific questionnaires	Open discussion: Data Transfer (45m) [YC]				
16:55-17:00	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	End		

FACILITATORS, RESOURCE PERSONS & GLOBAL MICS TEAM MEMBERS		
DL	Dovan Lawoti	UNICEF ROSA
HH	Harry Hernandez	Data Processing Expert, Consultant
MD	Mamadou Diallo	Data Processing Expert
MM	Marie Melocco	Data Processing Expert
MZ	Munkhzul Zookhuu	UNICEF Headquarters
OD	Oumar Diop	Data Processing Expert
SK	Stephanie Kauv	UNICEF WCARO
RR	Ranto Ramananjato	UNICEF ESARO
YC	Yadigar Coskun	UNICEF Headquarters

COUNTRIES	
1	Cameroon
2	Iraq
3	Madagascar
4	Morocco
5	Nepal
6	Sierra Leone
7	Somaliland (TBC)

NOTES
<p>A mentimeter at the end of each day will be completed;</p> <p>A final workshop evaluation will be done at the end of the workshop, using Microsoft Forms</p> <p>Certificates of attendance will be prepared for all participants</p> <p>All workshop materials will be posted at OneDrive. Access rights will be provided to all participants</p>