

**GLOBAL - MICS7 Data Processing Workshop, 12-19 September 2023**

Dedeman - Istanbul, Türkiye

Time & Slot		12 September, Tuesday Day 1	13 September, Wednesday Day 2	14 September, Thursday Day 3	15 September, Friday Day 4	16 September, Saturday	17 September, Sunday Day 5	18 September, Monday Day 6	19 September, Tuesday Day 7
8:30-8:45		Registration (15m)	Recap & Feedback (15m)	Recap & Feedback (15m)	Recap & Feedback (15m)	OFF DAY	Recap & Feedback (15m)	Recap & Feedback (15m)	Recap & Feedback (15m)
8:45-9:30	1	<b>Opening Session:</b> Welcome & Opening Remarks; Logistics & Security Briefing (60m)	Introduction to MICS Standard CAPI application and its components (30m) <b>[HH]</b>	Interviewer's menu (45m) <b>[HH]</b>	Demonstration: Setting up and using Microsoft teams for teams communication (45m) <b>[MZ]</b>		Group Work: Testing of Customized CAPI Applications	Group Work: Further work on completing standard data collection applications to survey specific questionnaires	MICS DP Review Processes (45m) <b>[YC]</b>
9:30-9:45	2	Introduction to & Overview of MICS7 Process (45m) <b>[YC]</b>	Overview of CSPro dictionaries, forms, applications and CAPI features (60m) <b>[YC]</b>	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaires		Field Check Tables in MICS and their Interpretation (60m) <b>[MZ]</b>		Demonstration: Microsoft Team Review Templates (60m) <b>[MZ]</b>
9:45-10:30	3								
10:30-10:45		Break (30m)	Break (15m)	Break (15m)	Break (15m)		Break (15m)	Break (15m)	Break (15m)
10:45-11:00	4	Features of MICS7 Questionnaires and Modules (45m) <b>[MZ]</b>	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Supervisor's menu (45m) <b>[HH]</b>	Survey Quality Control (60m) <b>[YC]</b>		Basics of SPSS (45m) <b>[YC]</b>	Editing and Automation of the Process (45m) <b>[HH]</b>	Basics of Power BI and Exporting of CSPro data to Power BI <b>[HH - MZ]</b>
11:00-11:30	5								
11:30-11:45	6	Survey Logistics and Arrangements (45m) <b>[MZ/DKD]</b>	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaires		Group Work: Adapting the standard SPSS Field Check Tables		
11:45-12:30	7								
12:30-13:30		Lunch (60m)	Lunch (60m)	Lunch (60m)	Lunch (60m)		Lunch (60m)	Lunch (60m)	Lunch (60m)
13:30-14:15	8	Data Collection: Application, Data Editing and Monitoring (45m) <b>[HH]</b>	Menus in MICS Digital System (45m) <b>[HH]</b>	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaires		CAPI Listing and Sampling Application (60m) <b>[HH]</b>	Process of MICS Analysis (45m) <b>[IB]</b>	Sample weights <b>[YC]</b>
14:15-14:30	9	Introduction and overview of CSPro and other software used in MICS (45m) <b>[YC]</b>	Group Work: Adapting the standard data collection applications to survey specific questionnaires						
14:30-15:15	10	Open discussion: Experience with utilizing CAPI systems and CSPro (45m) <b>[YC]</b>	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Setting up CAPI System Locally on Windows and Android Platforms (45m) <b>[HH]</b>		Group Work: Adapting the standard Power Bi Templates	Exporting of CSPro data to SPSS and Power Bi (60m) <b>[IB]</b>	Tables in MICS <b>[IB]</b>
15:15-15:30		Break (30m)							Break (15m)
15:30-15:45	11	MICS Technical Collaboration Framework (70m) <b>[IB]</b>	Group Work: Adapting the standard data collection applications to survey specific questionnaires	Data Collection: MICS PRTI, Monitoring Data Quality (45m) <b>[IB]</b>	Data Transfer and CSWeb (45m) <b>[IB]</b>	Group Work: Further work on completing standard data collection applications to survey specific questionnaires	Group Work: Adopting Export Applications	Country teams presentations on progress made during the Workshop, main changes during customization and plan for finalizing Data Processing tools	
15:45-16:00	12								
16:00-16:15	13			Central Office menu (40m) <b>[HH]</b>	Open discussion: Data Transfer (45m) <b>[YC]</b>				
16:15-16:55	14								
16:55-17:00		Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	Daily Evaluation & End	
									End

FACILITATORS, RESOURCE PERSONS & GLOBAL MICS TEAM MEMBERS			COUNTRIES	NOTES	
DKD	Deepak Kumar Dey	ECARO SM	1	Belize	<p>A mentimeter at the end of each day will be completed;</p> <p>A final workshop evaluation will be done at the end of the workshop, using Microsoft Forms</p> <p>Certificates of attendance will be prepared for all participants</p> <p>All workshop materials will be posted at OneDrive. Access rights will be provided to all participants</p>
HH	Harry Hernandez	Data Processing Expert, Consultant	2	Kazakhstan	
IB	Ivana Bjelic (online)	UNICEF Headquarters	3	Libya	
IK	IkhtierKholmatov	Data Processing Expert, Consultant	4	Mongolia	
MZ	Munkhzul Zookhuu	UNICEF Headquarters	5	Pakistan	
TP	Teimuraz Paksashvili	Data Processing Expert, Consultant	6	Somalia	
YC	Yadigar Coskun	UNICEF Headquarters	7	Turkmenistan	