

REGIONAL MICS2 TRAINING WORKSHOP ON DATA ENTRY AND PROCESSING
10-20 April 2000
Bloudan - Syria

Day 1: Monday, 10th April

Inaugural Session: 09:0-10:45		Chairperson: Saad Houry		
Time	Topic	Objectives	R.Per	Methodology
08:30 – 09:00	Registration of participants		Rita Massih	
09:00 – 09:10	Welcome remarks and inauguration of the Workshop by the Regional Senior Policy Advisor		Nimal Hettiaratchy	
09:10 – 09:20	Opening remarks by Unicef Country Office		Narinder Sharma	
09:20 – 09:35	Administrative & Logistics Information			
09:35 – 09:45	Remarks by Nicholas Hill (Macro international)		Nicholas Hill	
09:45 – 10:00	Introduction of participants and resource persons		Narinder Sharma	
10:00 – 10:45	Objectives of the workshop, adoption of the programme and WSC Reporting Requirements and Time Frame		Nimal Hettiratchy	
10:45 – 11:00 H E A L T H B R E A K				
11:00 – 12:30	General description of MICS2 data processing			
12:30 – 13:30 N U T R I T I O N B R E A K				
13:30 – 15:00	Data description: Household			
15:00 – 15:15 H E A L T H B R E A K				
15:15 – 18:00	Practical: modifying Household data description			

Day 2: Tuesday, 11th april

		Moderator:	Rapporteur:	
Time	Topic	Objectives	R.Per	Methodology
08:30 - 10:15	Data description: Women			
10:15 – 10:30 H E A L T H B R E A K				
10:30 – 12:30	Practical: modifying Women's data description			
12:30 - 13:30 N U T R I T I O N B R E A K				

13:30 - 15:00 Data description:
Children

15:00 – 15:15 H E A L T H B R E A K

15:15 – 16:30 Practical: modifying
Children's data
description

Day 3: Wednesday, 12th April

		<i>Moderator:</i>	<i>Rapporteur:</i>	
Time	Topic	Objectives	R.Per	Methodology

08:30 – 10:15 Data entry
programme:
household

10:15 – 10:30 H E A L T H B R E A K

10:30 – 12:30 Practical: modifying
Household data entry
programme

12:30 – 13:30 N U T R I T I O N B R E A K

13:30 – 15:00 Data Entry
programme: Women

15:00 – 15:15 H E A L T H B R E A K

15:15 – 16:30 Practical: modifying
Women's data entry
programme

Day 4: Thursday, 13th April

		<i>Moderator:</i>	<i>Rapporteur:</i>	
Time	Topic	Objectives	R.Per	Methodology

08:30 – 10:15 Data Entry
programme: Children

10:15 – 10:30 H E A L T H B R E A K

10:30 – 12:30 Practical: modifying
Children's data entry
programme

12:30 – 13:30 N U T R I T I O N B R E A K

13:30 – 15:00 Data Entry menus

15:00 – 15:15 H E A L T H B R E A K

15:15 – 16:30 Practical: modifying
data entry menus

Day 5: Friday, 14th April

		<i>Moderator:</i>	<i>Rapporteur:</i>	
Time	Topic	Objectives	R.Per	Methodology

08:30 – 10:15 Data structure check

10:15 – 10:30 H E A L T H B R E A K

10:30 – 12:30 Practical: modifying data structure check programme

12:30 – 13:30 N U T R I T I O N B R E A K

13:30 – 15:00 Data structure check: continued

15:15 – 15:15 H E A L T H B R E A K

15:15 – 16:30 Practical modifying data structure check programme

Day 6: Saturday, 15th April

Day Off

Day 7: Sunday, 16th April

		<i>Moderator:</i>	<i>Rapporteur:</i>	
Time	Topic	Objectives	R.Per	Methodology

08:30 – 10:15 Secondary Editing

10:15 – 10:30 H E A L T H B R E A K

10:30 – 12:30 Practical: modifying secondary editing programme

12:30 – 13:30 N U T R I T I O N B R E A K

13:30 – 15:00 Secondary Editing: continued

15:00 – 15:15 H E A L T H B R E A K

15:15 – 16:30 Practical: modifying secondary editing programme

Day 8: Monday, 17th April

		<i>Moderator:</i>	<i>Rapporteur:</i>	
Time	Topic	Objectives	R.Per	Methodology

08:30 – 10:15 Secondary Processing menus

10:15 – 10:30 H E A L T H B R E A K

10:30 – 12:30 Practical: modifying secondary processing menus

12:30 – 13:30 N U T R I T I O N B R E A K

13:30 – 15:00 Review of Data Entry
and Secondary
Processing

15:00 – 15:15 HEALTH B R E A K

15:15 – 16:30 Practical: Free practical to
work on outstanding issues

Day 9: Tuesday, 18th April

		<i>Moderator:</i>	<i>Rapporteur:</i>	
Time	Topic	Objectives	R.Per	Methodology

08:30 – 10:15 Conversion to
analysis file format in
SPSS

10:15 – 10:30 HEALTH B R E A K

10:30 – 12:30 Practical: converting
to analysis file format
in SPSS

12:30 – 13:30 N U T R I T I O N B R E A K

13:30 – 15:00 Calculation of sample
weights and
anthropometric scores

15:00 – 15:15 HEALTH B R E A K

15:15 – 16:30 Practical: modifying of weights
and anthropometry procedures

Day 10: Wednesday, 19th April

		<i>Moderator:</i>	<i>Rapporteur:</i>	
Time	Topic	Objectives	R.Per	Methodology

08:30 – 10:15 Recoding of variables
in SPSS

10:15 – 10:30 HEALTH B R E A K

10:30 – 12:30 Practical: recoding
variables in SPSS

12:30 – 13:30 N U T R I T I O N B R E A K

13:30 – 15:00 Analysis tabulations
in SPSS

15:00 – 15:15 HEALTH B R E A K

15:15 – 16:30 Practical: modifying
tabulation programmes

Day 11: Thursday 10th April

		<i>Moderator:</i>	<i>Rapporteur:</i>
Time	Topic	Objectives	R.Per Methodology
08:30 – 10:15	Analysis tabulations in SPSS: continued		
HEALTH B R E A K			
10:15 – 10:30			
10:30 – 12:30	Practical: modifying tabulation programmes		
N U T R I T I O N B R E A K			
12:30 – 13:30			
13:30 – 14:30	File copying and backup/ Free practical		
C L O S I N G C E R E M O N Y			
14:30 – 14:40	Remarks from Officer-In -Charge of Unicef Syria		Narinder Sharma
14:40 – 15:10	Impressions of participants		Some Participants
15:10 – 15:20	Comments from facilitators of Macro International		Trevor Croft
15:20 – 15:30	Award of Certificates		Gareth Jones
15:30 – 15:40	Closing remarks and closure of the workshop by Chief of Information and Data Management of EPP Division, NY HQ		Gareth Jones
15:40 – 15:50	Vote of Thanks by Regional Senior Policy Advisor		Nimal Hettiaratchy
15:50	Group photograph		