

United Nations Children's Fund (UNICEF)  
**Bangkok, Thailand**  
*Vacancy Announcement 2014/091*

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## Consultancy: National Multiple Indicator Cluster Survey

UNICEF Thailand Country Office is seeking an individual consultant to provide technical support in planning, coordination and implementation of a National Multiple Indicator Survey (MICS) in Thailand.

**Background:**

Statistically sound and internationally comparable data are essential for developing evidence-based policies and programmes, as well as for monitoring countries' progress toward national goals and global commitments. Since 1995, UNICEF has supported the implementation of Multiple Indicator Cluster Surveys (MICS), assisting countries in generating high quality data on the situation of children and women. Over the last 17 years and four rounds of MICS, 240 MICS surveys have been conducted in more than 100 countries.

MICS enables countries to produce statistically sound and internationally comparable estimates of a range of indicators in the areas of health, education, child protection, water and sanitation, and HIV and AIDS. For many countries, MICS surveys are among the most important sources of data used for situation analyses, policy decisions and programme interventions, and for influencing the public opinion on the situation of children and women.

During 2012-2015, UNICEF will support the fifth round of MICS surveys. MICS will be generating information for over 20 MDG indicators and will be, along with other nationally representative household surveys. Findings of this survey will inform the Royal Thai Government on the situation of children and women and importantly they will be used as base-line data for the 12<sup>th</sup> National Economic and Social Development Plan (NESDP) 2017-2022 and the second National Child and Youth Development during the same period as the NESDP.

MICS survey will be carried out by the National Statistical Office (NSO), with the support and technical assistance of UNICEF. The entire MICS process will last 16 months with UNICEF working closely with the implementing agency to ensure that MICS guidelines and international standards are met at all stages.

**Work Assignment:**

Under the supervision of the Monitoring and Evaluation Officer, the consultant will:

1. Provide technical and managerial support to the MICS survey;
2. Present the MICS methodology, tools, and guidelines to partners/stakeholders (e.g. ministries, UN Agencies, etc.);

3. Finalize in collaboration with national partners and UNICEF TCO, the Survey Plan and Budget, including timetable and share with UNICEF Regional Office (RO);
4. Oversee each stage of the survey process and ensure that the MICS protocols and standards are followed by the NSO, more specifically during training and field supervision visits;
5. Communicate regularly with the UNICEF TCO, RO and/or Headquarters (HQ) responding to all MICS related issues in a timely manner;
6. Provide progress reports on MICS activities to the UNICEF TCO/RO/HQ on a monthly basis;
7. Coordinate the work of the NSO experts and UNICEF Regional Consultants and other resource persons assigned by the UNICEF CO and/or RO to support different survey stages;
8. Ensure that external technical reviews by experts (i.e. Regional Sampling Consultant, Regional Data Processing Consultant, and Regional Household Survey Consultant) are carried out at key survey stages and coordinate the feedback and response between the CO/RO/HQ and the NSO;
9. Ensure that all survey related documents and deliverables (questionnaires, manuals, expert reports, final report, datasets, etc.) are properly archived throughout the survey process;
10. Participate in all MICS Steering and Technical Committee meetings;
11. Participate in, and contribute to, MICS Regional Workshops;
12. Ensure that lessons learned, problems, and good practices are documented throughout the MICS process and rapidly shared with the MICS community (other MICS implementing countries, RO, and HQ) through all means available.
13. Ensure that the entire survey process together with all relevant documents and files are archiving using the survey archiving software (IHSN)

**Work Schedule and Expected Deliverables:**

1. Monthly Progress Report of activities to CO and RO;
2. Specific reports at the end of each of the following survey activities: Sample design, Questionnaire design, Listing and Mapping, Pre-test, Fieldwork training, Data collection, Data entry and editing, Data processing and tabulation, Report writing (Prelim, Dissemination);
3. Field trip reports;
4. Regional workshop trip reports;
5. Presentations and training materials used in trainings, workshops, and other meetings.

The consultant should remain on board until the final report and the survey archive are produced.

**Estimated Duration of Contract:** Minimum contract is for 11 months with possible extension of 11 months which is subject to progress of MICS implementation. One month is required before the renewal of the contract. Only candidates who can commit for the minimum time will be considered.

**Official Travel:** The consultant will be expected to travel within the country and to 2 MICS Regional Workshops (data processing and data analysis & dissemination) in other countries and UNICEF Regional Offices. The travel cost will be covered by UNICEF Thailand Country Office.

**Qualifications or Specialized Knowledge/Experience Required:**

- University degree in Social Sciences, Demography, Statistics, Epidemiology or any other related technical field is required;
- At least five years' of experience in the coordination and/or management of quantitative household surveys (prior experience in MICS or Demographic and Health Survey (DHS) coordination experience highly desirable);
- Strong computer skills and strong expertise in statistical analyses (familiarity with data processing and data analysis software, particularly SPSS);
- Training experience and ability to organize and facilitate training and presentations;
- Experience in data analysis and survey report writing;
- Excellent oral and written communications in English. Fluency in Thai (speaking and writing) an advantage;
- Excellent communication and interpersonal skills;
- Familiarity and previous experience of working in Thailand highly desirable and/or in the region;
- Ability and willingness to travel extensively in-country and to attend regional workshops;
- Demonstrated ability to work in a multicultural environment and to establish harmonious and effective relationships both within and outside the organization;
- Demonstrated leadership, managerial and supervisory ability.

**Confidentiality of data and MICS documents**

The consultant must respect the complete confidentiality of the MICS data as well as any specific MICS documents that will be produced throughout the MICS process. The consultant can use the documents and the datasets only for the tasks related to these terms of reference.

Interested candidates are requested to submit CV or P-11, full contact information of minimum 2 references, a relevant work sample, availability, proposed monthly professional fee and all-inclusive travel cost (two round trip tickets) to/from Bangkok in USD by **15 January 2015** to < [hrbangkok@unicef.org](mailto:hrbangkok@unicef.org)>. Please note the air tickets under UNICEF contract shall be re-routable, refundable type (economy class and most direct route). The consultant will be responsible for own travel insurance, visa fee and terminal expenses.

----- *Only short listed candidates will be notified.* -----